

16th January 2026

Dear Parent/Carer,

Re: Year 9 Options Process Introduction

As Year 9 students look forward to starting the option process I am writing to provide you with an outline for the process and the key dates. Students should be encouraged to think very carefully about which subjects they will enjoy and the subjects that will enable them to progress to the next stage of their education or training beyond Year 11.

Options evening takes place in person and provides the perfect opportunity for you to visit and talk to our subject leads face to face and see examples of work from Key Stage 4 subject areas. We strongly recommend that you attend this important event with your child.

Options Evening - 26th February

The evening will consist of a presentation outlining the options process, due to the numbers and the available seating, we will need to split the year group in half so everyone is able to attend the main presentation in the hall. We request that you attend the relevant presentation based on your child's tutor group as listed below:

5.45pm: 9HKY, 9JSG, 9KBW/JJN

6.30pm: 9SHY/JSD, 9KMY, 9SGP

Year 9 will be attending a launch assembly on Monday 19th January to inform and inspire them about their options and what their academic offer will look like. Letters will also be sent to parents/carers with the electronic options booklet, key information, subject presentations and staff contact details Resources will also be shared on the 'Year 9 Options' Google Classroom page for access at home. Year 9 will also have taster lessons in subjects like Enterprise and Photography to give them a flavour of what is offered at Key Stage 4.



Thursday 5th February - Virtual parents evening (4-7pm) and Yr9 reports released.

Year 9 virtual parents evening will give parents/carers and their child the opportunity to discuss with subject teachers their current attainment and set personalised targets for improvement leading into the Year 9 Options launch.

Friday 27th February - Google options form goes live

The option form goes live and students are welcome to start selecting their preferred paths. If, after attending the events above you and your child are still unsure of the correct options to select, please contact your child's Head of House for further guidance. The school's Phoenix Team will also make guidance calls/meetings to support identified students with their choices. The deadline for submission of the online form is Friday 24th April.

We hope that the students enjoy the process of beginning to make some choices about courses they want to study in Key Stage 4.

Thank you for supporting them in this process.

Yours sincerely,



Mr B Law
Head of House and Year 9 Options Lead

Options Timeline

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| Monday 19th January | Year 9 Options launch assembly to students |
| Monday 19th January | Online options booklet launched and Google Classroom page |
| Thursday 5th February | Year 9 Virtual parents evening (4pm till 7pm) and year 9 reports |
| Thursday 26th February | Options evening (in-person) for students and parents/carers |
| Friday 27th February | Taster sessions during tutor time |
| Friday 27th February | Options Google form goes live |
| Friday 24th April | Deadline for options form to be submitted via the google form |