

16th December 2025

Dear Parent/Carer,

Re: Work Experience 22nd - 26th June 2026

Thank you so much for the work experience placements that have already been found for our Year 10 students. A polite reminder that this is a valuable five-day work experience from 22nd to 26th June 2026.

To allow this to happen, we rely on our Year 10 students to actively seek suitable placements by speaking to friends and family about any opportunities they can provide. We have decided to extend the deadline for students to secure their own work placements to **Friday 16 January**. This decision follows several requests from students and their families for additional time and will enable students to make the most of the Christmas period, when many people are in contact with friends, family and neighbours.

If your child secures a placement over the Christmas period, please complete this [Google Form](#) by the new deadline Friday 16th January. In the form, please provide us with the name and contact details of the person providing the placement. Once you have provided these details, we will send the necessary paperwork to the employer to complete. If you or your workplace can provide a placement for your child, there is an extra part of the form to complete with all the necessary information required for the placement to go ahead.

If your child cannot find their own placement, we do have a limited number of contacts and can support your child in this process in the New Year.

We warmly welcome your support in making this experience as meaningful as possible for your child's future and we look forward to being able to record the effort, initiative and ingenuity they employ in seeking successful experiences to include in future references to colleges, employers and universities.

Yours sincerely,



Mrs K Stafford
Assistant Principal

