

BCP local authority admissions and appeals timeline for entry in September 2023

The following document sets out information and the timeline for Secondary School age (Year 7, Year 9 and Year 12) admissions into schools within the BCP local authority area for September 2023. The timeline is set by BCP Council, not by the Academy individually, and applies to all schools in the local area.

Timeline

Offer letters posted to parents/carers on National Offer Day by Local Authority	1 March 2023
Deadline for acceptance of offer by parent/carer	15 March 2023
Deadline for lodging an on-time admission appeal	30 March 2023
Appeal Hearing Dates	Between 2 May and 30 June 2022

GENERAL INFORMATION FOR APPLICANTS

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- You will receive at least 10 school days' notice of your appeal hearing date. School days do not include school holidays, inset days, bank holidays or weekends.
- Appeals are heard during the daytime on weekdays and are not normally heard during school holidays. Where there are multiple appeals for places at the same school, the hearings may go over a number of days.
- The school's case will be made available to parents and Panel members at least 5 school days before the start of the appeal hearing.
- Additional evidence may be submitted up to 5 working days before the hearing.
- Any additional evidence received after this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing
- Following the hearing, decision letters will be sent, where possible, within 5 school days of the end of the hearing. During busy periods, such as the main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary email in the interim.

- Appeal hearings for in-year places will be heard within 30 school days of the appeal being lodged.

What to do if you have questions about admissions and appeals?

Please do not contact the Academy directly with questions about admissions or appeals. These are coordinated centrally by BCP Council.

For more information please visit the BCP Council website at <https://www.bcpCouncil.gov.uk/Schools-and-learning/School-admissions/School-admissions.aspx>

If you still have any further questions please contact BCP Council's Children's Information Service by:

Telephone on 01202 123 222
email at cis@bcpcouncil.gov.uk.