Magna Parents, Teachers and Friends Association (PTFA) Charity Number 1178899

Magna Academy Poole, Ashdown Close, Canford Heath, Poole, Dorset, BH17 8RE magna.academy.poole-pta@outlook.com



## AGM Minutes - Meeting to be held on 13/10/22

## Time: 6:15pm Venue: Magna Academy

1.0 Welcome

Attendees- Mrs Stafford, Mrs Biddle, Denise Gibbons, Jacqui Groves, Kara Guppy, Sharon Johnstone

Apologies - Vicky Cockwell, Sam Hunt

2.0 Finance Update – Bank - £85.18 Cash - £511.00

## 3.0 Election of officers

- (i) Chair Kara Guppy
- (ii) Vice Chair Jacqui Groves
- (iii) Treasure Denise Gibbons
- (iv) Secretary Sharon Johnstone
- 4.0 Upcoming events -Festive Friday 25/11/22
- 4.0 Any Other Business Organise the audit of accounts for previous financial year. DG to start transferring the Magna PTFA account into her name.
- 5.0 Date for Next Meeting 03/11/22 to plan Festive Friday