



8<sup>th</sup> February 2021

Dear Parents/Carers

Re: Academy closure plan due to adverse weather

In light of the recent weather warning for possible heavy snow tomorrow morning, I am writing to remind you of our procedures for closing the academy in the event of poor weather conditions. It is my intention to keep the academy open for vulnerable children and the children of critical workers as long as it is safe to do so. In the event that poor weather conditions prevent us from opening the academy safely we will notify parents/carers as early as possible. A text message will be sent out with notifications on the academy website. There is further detail regarding [our emergency closure plan](#) on the academy website.

In the event that the decision is made to close the academy during the day we will not send students home without parental consent. Parents will receive an email and text message requesting permission for their child to be sent home and permission should be provided in writing via the [office@magna-aspirations.org](mailto:office@magna-aspirations.org) email address. If a response is not received a follow up phone call will be made. I ask that parents do not make direct contact with their child as it is academy policy for students to keep their mobile phones switched off in their bags during the day. Parents should report to the main reception if collecting their child in person.

If the academy remains open but parents/carers feel they wish to collect their child, please report to the main reception. I would ask that parents give careful thought before taking this course of action as it would cause significant disruption within the academy.

My main concern is for the safety and well-being of our students. Any decision to close the academy will be taken based upon this. Please be assured that the decision to close the academy will not be taken lightly and would be as a last resort.

Finally, I would like to thank you in advance for your support if these circumstances arise. As you will appreciate, it seems sensible to be well-prepared for all eventualities to ensure these situations are managed appropriately.

Yours sincerely,

Ms N Ullah  
Principal